

Care and Maintenance

for District Assigned Mobile Devices

1. The care of your mobile device is your responsibility.
2. Never leave your mobile device unattended. When not in your personal possession, the device should be in a secure, locked environment. Unattended devices will be collected and stored in the school's office.
3. Because the devices are intended for daily use, they must be charged nightly so it is ready for use every day. Do not leave your device in your locker overnight.
4. Your device comes with a protective case to help minimize damage. It must remain in the protective case at all times. The device and its cover must remain free of stickers, writing, painting, or any other forms of decoration unless provided by the school.
5. Do not lend your district assigned device to another person. Each device is assigned to an individual student and the responsibility for the care of that device solely rests with that student.
6. The mobile device is an electronic device and care must be exercised when handling. Never throw or slide the device or a book bag that contains an device. Never place an it in a book bag that contains food, liquids, heavy, or sharp objects. Avoid placing weight on the device.
7. Avoid applying liquids to the mobile device. It can be cleaned with a soft, slightly water dampened, lint free cloth. Avoid getting moisture in the openings. Do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the device. Use of unapproved cleaners may remove the protective film covering on the face of the device.
8. These devices will scratch. Avoid contact with sharp objects. Commercially produced screen protectors can be purchased to protect the screen.
9. Never expose any electronic mobile device to long-term extremes in temperature or direct sunlight. Do not store your mobile device in your car.
10. Your device comes with ports for charging and other accessories. Care must be exercised when plugging and unplugging accessories. Student-issued mobile accessories are the responsibility of the student.
11. Each assigned mobile device has a unique serial number and identification sticker. At no time should these numbers or stickers be modified or removed.
12. Each mobile device has the ability to be remotely located. Modifying, disabling or attempting to disable the locator is a violation of the acceptable use policy and guidelines and are grounds for disciplinary action.
13. Do not attempt to gain access to the internal electronics or repair your school assigned mobile device. If it fails to work or is damaged, report the problem to the appropriate school authority as soon as possible.
14. If your device is lost or stolen, report it immediately to the district contact person.